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The references included were drawn from the documents received and processed to date by the ERIC Clearinghouse on Educational Facilities, and are organized into the following sections--(1) philosophical considerations, (2) guidelines for planning the physical plant, (3) financial aspects of junior and community college planning, (4) space requirements for junior and community colleges, (5) the junior and community college site, (6) libraries and study facilities, and (7) individual case examples. (FS)

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PLANNING IN HIGHER EDUCATION

An Interpretive Bibliography

: Part VI

THE COMMUNITY AND JUNIOR COLLEGE

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PLANNING IN HIGHER EDUCATION

An Interpretive Bibliography

Part VI

THE COMMUNITY AND JUNIOR COLLEGE

Prepared By

Norman P. Isler

Subject Area Coordinator

The work presented herein was performed pursuant to a contract with the U.S. Office of Education, Department of Health, Education, and Welfare (OEC-1-7-07883-5095)

ERIC Clearinghouse on Educational Facilities

The University of Wisconsin

Madison, Wisconsin

November 1969

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The references contained herein are drawn from the documents received and processed to date by ERIC/CEF. They are not represented as a comprehensive list of information on the subject. However, many of the documents are not widely circulated and are therefore useful in expanding existing information.

Howard E. Wakefield  
Director

November 1969

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## PLANNING THE JUNIOR AND COMMUNITY COLLEGE

	<u>Pages</u>
Philisophical Considerations	2-3
Guidelines for Planning the Physical Plant	5-27
<p>References are covered dealing with both educational and design planning in Junior and Community Colleges. The importance of master planning for sites and facilities is stressed in most. Also included are documents which consider needs, guidelines, checklists, and definitions. The final reference is to a further bibliography of facilities information for junior college planners.</p>	
Financial Aspects of Junior and Community College Planning	28-30
Space Requirements for Junior and Community Colleges	32-33
The Junior and Community College Site	35-39
Libraries and Study Facilities	41-44
Individual Case Examples	46-58
<p>Included are long range plans, case histories, and feasibility studies for particular junior and community colleges.</p>	

## PHILISOPHICAL CONSIDERATIONS



PROBES, A SEARCH FOR UNIQUENESS OF THE COMMUNITY COLLEGE

CAUDILL, ROWLETT SCOTT, HOUSTON, TEXAS

PUBLISHED-JAN67  
IN- INVEST-14

069 PAGES

DESCRIPTORS- \*COMMUNITY COLLEGES, \*COMMUNITY RELATIONS,  
\*EDUCATIONAL OBJECTIVES, \*EDUCATIONAL TRENDS, \*SCHOOL DESIGN,  
BUILDING DESIGN, CAMPUSES, EDUCATIONAL COMPLEXES

A COLLECTION OF STATEMENTS CONCERNING FUNDAMENTAL FUNCTIONS WHICH DISTINGUISH THE COMMUNITY COLLEGE FROM THE HIGH SCHOOL OR THE UNIVERSITY IS PRESENTED. THE UNIQUE NATURE OF THE COMMUNITY COLLEGE, ITS EDUCATIONAL ROLE, AND THE COLLEGE TO COMMUNITY RELATIONSHIPS ARE DISCUSSED AND ARCHITECTURAL IMPLICATIONS SUGGESTED. SUCH AREAS AS THE COMMUNITY COLLEGE STUDENT, A HOUSE PLAN COLLEGE, THE COMMUNITY ACCENT, THE PROFIT MAKING CAMPUS, AN AIRPORT COLLEGE AND THE SHOPPING CENTER COLLEGE ARE BRIEFLY DISCUSSED. WHILE SPECIFIC GUIDELINES ARE NOT PROVIDED, THE IDEAS OF HOW THE COMMUNITY COLLEGE MAY RELATE TO THE COMMUNITY AND THE FORM THE COLLEGE MAY TAKE, ARE OF INTEREST. COPIES OF THIS PUBLICATION MAY ALSO BE OBTAINED FROM CAUDILL, ROWLETT, SCOTT, 3636 RICHMOND AVENUE, HOUSTON, TEXAS, 77027. (BH)

Order from EDRS as: ED 15638

MF \$0.50 HC \$3.55

EDUCATIONAL THROUGHFARE

BY- BARTHELME, DONALD

PUBLISHED-JAN63

IN- JUNIOR COLLEGE JOURNAL, VOLUME 23, NUMBER 5

DESCRIPTORS- \*COLLEGE PLANNING, \*EDUCATIONAL PHILOSOPHY, \*HUMAN DIGNITY, \*JUNIOR COLLEGES, \*LEARNING, ARCHITECTURAL PROGRAMING, ARCHITECTURE, CAMPUS PLANNING, COMMUNITY COLLEGES, DESIGN NEEDS, DESIGN PREFERENCES, EDUCATIONAL PLANNING, PHYSICAL ENVIRONMENT, SCHOOL ARCHITECTURE

ARCHITECT DONALD BARTHELME EXPRESSES A PERSONAL CONCEPT OF AN ARCHITECTURAL-EDUCATIONAL PHILOSOPHY AND PRESENTS HIS DESIGN CONCEPT FOR A NEW KIND OF CAMPUS. HE CLASSIFIES TWO TYPES OF ARCHITECTURE--(1)ARCHITECTURE WHICH PLACES THE OPPORTUNITY TO BUILD AHEAD OF ANY OBLIGATION TO PEOPLE, AND (2)ARCHITECTURE WHICH PLACES A PRIMARY INTEREST AND OBLIGATION TO THE HUMAN NEEDS OF PEOPLE. THE SECOND APPROACH SEEKS TO GET ARCHITECTURE OUT OF MANS WAY BUT AT THE SAME TIME ACCEPTS THE OBLIGATION OF EXERTING A FORCE IN SUPPORTING HUMAN EXISTENCE. THE DESIGN OF A JUNIOR COLLEGE CAMPUS FOR A MAXIMUM OF 4,000 STUDENTS IS ALSO PRESENTED. THE SOLUTION OFFERED IS CALLED A STREET. ITS PURPOSE IS TO PROVIDE A CAMPUS WHERE EVERY KIND OF KNOWLEDGE IS PRESENTED TO EVERY KIND OF LEARNER IN WAYS THAT MAKE IT IMPOSSIBLE FOR THE STUDENT TO CONCEIVE OF HIS SPECIALITY AS ISOLATED FROM THE SUM TCTAL OF HUMAN KNOWLEDGE. (RH)//

Availability:

American Institute of Junior Colleges  
1315 16th Street N. W.  
Washington, D. C. 20036

## GUIDELINES FOR PLANNING THE PHYSICAL PLANT

PLANNING GUIDE FOR COMMUNITY COLLEGES

PUBLISHED-OCT67

IN- COLLEGE AND UNIVERSITY BUSINESS, OCTOBER, 1967

017 PAGES

DESCRIPTORS- \*COLLEGE PLANNING, \*MASTER PLANS, \*SCHOOL PLANNING

THIS REPORT IS A PRESENTATION OF GUIDELINES TO MASTER PLANNING FOR COMMUNITY COLLEGES AND INCLUDES EXAMPLES OF MASTER PLANNING IN VARYING LOCATIONS THROUGHOUT THE UNITED STATES. REASONS FOR MASTER PLANS INCLUDE A GUIDE FOR LONG-RANGE DEVELOPMENT, A LOGICAL ORDERLY AND EFFICIENT CAMPUS, AVOIDANCE OF MISTAKES, ECONOMICAL BUILDING, AND AN EFFECTIVE AND BEAUTIFUL ENVIRONMENT. PLANNING FACTORS INCLUDE THE UNIQUENESS OF EACH MASTER PLAN, THE DEVELOPMENT OF THE PLAN FROM AN ANALYSIS OF NEEDS, SITE, GROWTH AND FINANCE, AND THE INFLUENCE OF EDUCATIONAL PROGRAM, SCHEDULING, GROWTH AND FINANCE, BUILDING TECHNOLOGY, GEOGRAPHY AND CLIMATE, THE AUTOMOBILE AND OTHER TRANSPORTATION, AND OTHERS. THE STUDY OF SEVEN COMMUNITY COLLEGES INCLUDES A LOOK AT OUTSTANDING CHARACTERISTICS OF EACH. THEY INCLUDE THE COLLEGE BUILT IN STAGES, AN INWARD-LOOKING CAMPUS, A MEGASTRUCTURE, A DOWNTOWN CAMPUS, THE CREATION OF AN ENVIRONMENT, AN INSTANT CAMPUS, AND THE AUDIO-TUTORIAL PROGRAM. PREDICTIONS OF THE FUTURE COMMUNITY COLLEGE ARE INCLUDED. THIS ARTICLE IS A REPRINT FROM 'COLLEGE AND UNIVERSITY BUSINESS,' OCTOBER, 1967.

Availability:

Editor  
College and University Business  
1050 Merchandise Mart  
Chicago, Illinois 60654

WHY A MASTER PLAN (THE AREA COMMUNITY COLLEGE)

PERKINS AND WILL PARTNERSHIP, ARCHITECTS, WASHINGTON, D. C.

666 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*COMMUNITY COLLEGES, \*GEOGRAPHIC LOCATION, \*MASTER PLANS, COLLEGE BUILDINGS, CONSTRUCTION COSTS, EDUCATIONAL PROGRAMS, SITE ANALYSIS

THIS OVERVIEW OF THE REASONS FOR THE MASTER PLANNING OF COMMUNITY COLLEGES IS ACCOMPANIED BY MANY CHARTS, SKETCHES AND PHOTOGRAPHS. DIFFERING TYPES OF BUILDINGS, SITES, AND PROGRAMS, AND THE ENSUING COSTS ARE REVIEWED. A TYPICAL SCHEDULE SHOWING FACILITY DEVELOPMENT AND FINANCING ON A NEW CAMPUS IS INCLUDED. FIVE CASE STUDIES AND TWO PROJECTED PLANS ARE OFFERED TO SHOW VARIANCE OF PROGRAM, SITE AND DESIGN SOLUTIONS IN RURAL, SEMI-RURAL, SUBURBAN, URBAN-MIDDLE CLASS AND CITY LOCATIONS. A PROCEDURE FOR MASTER PLANNING IS OUTLINED. (JP)

Order from EDRS as: ED 17152

MF \$0.50

HC \$3.40

NEW DIMENSIONS IN JUNIOR COLLEGE PLANNING

BY- BUYCE, R. DUDLEY AND GONZALEZ, SIMON AND HARWOOD, WILLIAM  
STANFORD UNIVERSITY, CALIFORNIA, SCHOOL PLANNING LABORATORY

PUBLISHED-DEC58

118 PAGES

DESCRIPTORS- \*FACILITY CASE STUDIES, \* COLLEGE PLANNING,  
\*COMMUNITY COLLEGES, \*JUNIOR COLLEGES, COOPERATIVE PLANNING,  
EDUCATIONAL SPECIFICATIONS, SCHOOL COMMUNITY RELATIONSHIP, SCHOOL  
INDUSTRY RELATIONSHIP

THIS REPORT CONSISTS OF A SERIES OF DISCUSSIONS BY MANY  
AUTHORS IN FOUR BROAD DIMENSIONS RELATIVE TO JUNIOR COLLEGES. THE  
FIRST DIMENSION IS PURPOSES AND DEALS WITH THE UNIQUE ROLE OF THE  
COMMUNITY JUNIOR COLLEGE, PROVISIONS FOR FACILITIES, PROBLEMS,  
AND POTENTIALITIES. THE SECOND DIMENSION FOCUSES ON PLANNING AND  
REPORTS ON STUDIES IN PLANNING DONE IN FLORIDA, SAN MATEO,  
CALIFORNIA, EVERETT, WASHINGTON AND ANTELOPE VALLEY IN LANCASTER,  
CALIFORNIA. THE THIRD DIMENSION RELATES TO APPLICATIONS AND  
DISCUSSES SUCH TOPICS AS THE STUDENT CENTER, ADMINISTRATION AND  
STUDENT PERSONNEL, FACILITIES FOR TECHNOLOGY, AND INSTRUCTIONAL  
TRENDS FOR SERVICE AND INDUSTRY. THE FOURTH DIMENSION DISCUSSES  
COORDINATION OR PLANNING IN THE AREAS OF EDUCATIONAL  
SPECIFICATIONS, CITIZEN COMMITTEES AND THE ROLE OF THE ARCHITECT.  
(HH)

Order from EDRS as: ED 15634

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GENERAL GUIDE FOR COMMUNITY COLLEGE SYSTEM PHYSICAL PLANNING

BY- MOGI, HITOSHI

HAWAII UNIVERSITY, HONOLULU, COMMUNITY COLLEGE SYSTEM

PUBLISHED- 66

027 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*COMMUNITY COLLEGES, \*EDUCATIONAL OBJECTIVES, \*FACILITY GUIDELINES, \*MASTER PLANS, ARCHITECTURAL PROGRAMING, CONSTRUCTION PROGRAMS, CONSULTANTS, DEVELOPMENTAL PROGRAMS, PHYSICAL ENVIRONMENT, SITE ANALYSIS, SITE DEVELOPMENT

PART I DESCRIBES A GENERAL OUTLINE FOR PRODUCING LONG RANGE DEVELOPMENT PLANS FOR THE HAWAII COMMUNITY COLLEGE SYSTEM. LONG-RANGE PLANNING IS DEFINED AND DISCUSSED IN TERMS OF BASIC ELEMENTS OF ACADEMIC REQUIREMENTS, QUALITY OF CAMPUS, SPACE REQUIREMENTS, ENVIRONMENTAL FACTORS, ADMINISTRATIVE FACTORS, AND ADJUSTMENT FACTORS OF THE GENERAL PLANS. DEVELOPMENT PLANNING IS DISCUSSED IN TERMS OF TIME, LOCATION, AND CAPACITY. PHYSICAL REQUIREMENTS DISCUSSIONS CONCERN LAND USE, LAND VALUE, POPULATION DENSITY, TRAFFIC, INTRA-CAMPUS CHARACTERISTICS, AND CAMPUS CIRCULATION. AESTHETIC STANDARDS AND PROCEDURES FOR COST ESTIMATING ARE ALSO OUTLINED. PART II DESCRIBES A MASTER PLAN FOR CONSULTANT SERVICES AND DEFINES THE PURPOSE AND FUNCTION OF THE CONSULTANTS. CONSULTANTS RESPONSIBILITIES IN LONG-RANGE DEVELOPMENT PLANNING INCLUDE REVIEW, COLLECTION, AND ANALYSIS OF EXISTING DATA ABOUT THE MASTER PLAN, CITY ZONING ORDINANCES, HEALTH REGULATIONS, MAP PREPARATION, SURVEY AND ANALYSIS OF PHYSICAL CONDITIONS, LAND USE, POPULATION DISTRIBUTION, TOPOLOGY, COST, LANDSCAPE, UTILITIES, AND THE PREPARATION OF DRAWINGS FOR PRESENTATION OF THE DEVELOPMENTAL PLANS TO THE COMMUNITY COLLEGE SYSTEM. (HH)//

Order from EDRS as: ED 25907

MF \$0.25

HC \$1.45



GUIDELINES FOR PROVIDING FACILITIES FOR A NEW JUNIOR COLLEGE

BY- GILES, FREDERIC T  
CALIFORNIA UNIVERSITY, LOS ANGELES, SCHOOL OF EDUCATION

PUBLISHED-JAN64

007 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*FACILITY EXPANSION, \*FACILITY GUIDELINES, \*JUNIOR COLLEGES, \*MASTER PLANS, ARCHITECTURAL CHARACTER, BUILDING DESIGN, CONSTRUCTION PROGRAMS, FLEXIBLE FACILITIES, SITE SELECTION

THE IMPORTANCE OF AND PROCEDURES FOR PLANNING A PLANT AND FACILITIES WHICH REFLECT RATHER THAN CONTROL THE EDUCATIONAL PROGRAM OF THE JUNIOR COLLEGE ARE DEALT WITH. GUIDELINES SUGGEST--(1) PLANT AND FACILITIES MUST BE MASTER PLANNED, (2) THE SITE SHOULD BE SELECTED OBJECTIVELY AND SCIENTIFICALLY, (3) WISE USE SHOULD BE MADE OF CONTRIBUTIONS AND RESOURCES OF INDIVIDUALS AND GROUPS, (4) AN ARCHITECTURAL CHARACTER BE MAINTAINED WHICH IS CONSISTENT WITH THE DESIRED IMAGE AND ROLE OF THE JUNIOR COLLEGE IN THE COMMUNITY, (5) JUNIOR COLLEGE FACILITIES SHOULD HAVE AN EDUCATIONAL CHARACTER WHICH EMULATES THE COLLEGES ROLE AS AN EDUCATIONAL AND CULTURAL CENTER OF THE COMMUNITY, (6) FACILITIES BE ADAPTABLE TO SOCIOECONOMIC NEEDS OF THE COMMUNITY, (7) FACILITIES MUST BE SO PLANNED AND DESIGNED FOR ECONOMIC STAFFING AND USE, AND (8) FACILITIES MUST BE PLANNED FOR A WIDE VARIETY OF USES. (FS)

Order from EDRS as: ED 27707

MF \$0.25

HC \$0.45



A GUIDE TO PLANNING FOR COMMUNITY JUNIOR COLLEGE FACILITIES

BY- MORRISON, D. GRANT

PUBLISHED- 68

AVAILABLE FROM- AMERICAN ASSOCIATION OF JUNIOR COLLEGES, 1315,  
16TH STREET, N.W., WASHINGTON, D.C.

065 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*EDUCATIONAL NEEDS, \*FACILITY  
REQUIREMENTS, \*GUIDELINES, \*JUNIOR COLLEGES, BIBLIOGRAPHIES,  
EDUCATIONAL FINANCE, EDUCATIONAL SPECIFICATIONS, PERSONNEL,  
PLANNING

THIS SOURCEBOOK OF INFORMATION AND SERVICES LAYS OUT A  
STEP-BY-STEP PROCEDURE FOR PLANNING A COMMUNITY JUNIOR COLLEGE.  
GUIDELINES ARE PROVIDED FOR PLANNING FINANCES, PERSONNEL, AND  
FACILITIES FOR COMMUNITY JUNIOR COLLEGES. REFERENCES TO OTHER  
RESOURCE MATERIAL FOR FACILITIES PLANNING ARE INCLUDED. (FS)

Availability:

American Association of Junior Colleges  
1315 16th Street N. W.  
Washington, D. C. 20036

FACILITIES PLAN FOR A CHANGING JUNIOR COLLEGE PROGRAM

BY- ROLLINS, CHARLES AND BRUBAKER, C. WILLIAM AND FRIZZELL,  
WILLIAM R

PUBLISHED- 64  
IN- THE FLORIDA ARCHITECT, V14 N6 P17,34-35 1964

AVAILABLE FROM- THE FLORIDA ARCHITECT, FLORIDA ASSN. OF  
ARCHITECTS (AMERICAN INST. OF ARCHITECTS), 3730 S.W. 8TH STREET,  
CORAL GABLES 34, FLORIDA

003 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*COLLEGE PLANNING, \*FACILITY CASE  
STUDIES, \*JUNIOR COLLEGES, ARCHITECTURAL PROGRAMING, EDUCATIONAL  
COMPLEXES, EDUCATIONAL SPECIFICATIONS, FACILITY EXPANSION,  
FLEXIBLE FACILITIES

DESCRIPTION OF THE PROJECT INCEPTION AND PLANNING PHASES OF  
A JUNIOR COLLEGE IS PRESENTED. HIGHLIGHTED ARE--(1)DISCUSSION OF  
EDUCATIONAL GOAL DEVELOPMENT,(2)CREATION OF A FAVORABLE  
INSTITUTIONAL IMAGE,(3)COMPACT PLAN DESIGN,(4)ADAPTIVE EXPANSION  
POTENTIAL, AND (5)FLEXIBLE SPACE ALLOCATION. (MH)//

Availability:

The Florida Architect  
Florida AIA  
3730 S. W. 8th Street  
Coral Gables 34, Florida

ERIC/CEF DOCUMENT NO. EF001840 ED 21427 DISPOSITION-EDC- 1

AREA COMMUNITY COLLEGE AND AREA VOCATIONAL SCHOOL CONSTRUCTION  
GUIDELINES

ICWA STATE DEPT. OF PUBLIC INSTR., DES MOINES

PUBLISHED-SEP66

REPORT/SERIES NO.- 966A-196AF

045 PAGES

DESCRIPTORS- \*AREA VOCATIONAL SCHOOLS, \*COLLEGE PLANNING,  
\*CONSTRUCTION NEEDS, \*FACILITY GUIDELINES, BUILDING EQUIPMENT,  
PHYSICAL FACILITIES, SCHOOL PLANNING, SITE DEVELOPMENT

THE PURPOSE OF THIS GUIDELINE IS TO ASSIST IN THE PLANNING  
PROCESS, TO ENCOURAGE GOOD SCHOOL PLANT DESIGN, AND TO SERVE AS  
CRITERIA IN THE EVALUATION OF AREA COMMUNITY COLLEGE AND AREA  
VOCATIONAL SCHOOL PLANS. IT IS DIVIDED INTO THE FOLLOWING FOUR  
SECTIONS--(1) AREA PLANT PLANNING, (2) AREA SITES, (3) PHYSICAL  
FACILITIES, (4) SERVICE SYSTEMS, AND (5) CRITERIA CHECK LIST.  
SECTION 1 COVERS SUCH TOPICS AS (A) RECOMMENDED PLANNING STEPS,  
(B) REQUIRED PLANNING PROCEDURES, AND (C) EDUCATIONAL  
SPECIFICATIONS. SECTION 2 INCLUDES (A) GENERAL CONSIDERATIONS,  
(B) VOCATIONAL TECHNICAL RELATED CONSIDERATIONS. SECTION 4 COVERS  
(A) HEATING, VENTILATING, AND AIR CONDITIONING, (B) ELECTRICAL,  
(C) SANITARY FACILITIES, (D) GENERAL DATA, (E) REVIEW OF  
PRELIMINARY PLANS, AND (F) NON-ACCEPTABLE FACILITIES. SECTION 5  
PRESENTS A CHECK LIST FOR SITES AND BUILDINGS. (RH)

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PEOPLE, PROCESSES, AND TIME = FACILITIES, A PRIMER ON PLANNING  
NEW FACILITIES FOR JUNIOR COLLEGES

BY- REED BOB H.

PUBLISHED-NOV66

IN- JUNIOR COLLEGE JOURNAL, V 37 N 3 P 20-25 NOV 1966

AVAILABLE FROM- AMER ASSN OF JUNIOR COLLEGES, 1777 MASS. AVE.,  
N.W., WASHINGTON, D.C. 50036

DESCRIPTORS- \*BIBLIOGRAPHIES, \*CONSTRUCTION PROGRAMS,  
\*COOPERATIVE PLANNING, \*JUNIOR COLLEGES, \*TEAM ADMINISTRATION,  
CAMPUS PLANNING, CONSTRUCTION (PROCESS), FACILITY REQUIREMENTS,  
PERSONNEL NEEDS, PROGRAMING

THE PEOPLE OF THE FACILITIES PLANNING PROCESS ARE GROUPED  
INTO TWO TEAMS-THE EDUCATIONAL TEAM AND THE DESIGN TEAM. THE  
EDUCATIONAL TEAM IS DESCRIBED AS CONSISTING OF THE INSTITUTIONAL  
GOVERNING BODY, CHIEF ADMINISTRATOR, ONE OR MORE ADMINISTRATIVE  
ASSISTANTS, DEPARTMENT HEADS, FACULTY COMMITTEES, AND EDUCATIONAL  
CONSULTANTS. THE DESIGN TEAM CONSISTS OF CAMPUS PLANNERS,  
ARCHITECTS, ENGINEERS, LANDSCAPE ARCHITECTS, INTERIOR DESIGNERS,  
AND SPECIAL CONSULTANTS. THE PROCESSES ARE DESCRIBED AS SITE  
SELECTION, CAMPUS PLANNING AND ARCHITECTURE. USING THE PEOPLE  
INVOLVED IN PLANNING ON A VERTICAL SCALE AND THE PROCESSES ON A  
HORIZONTAL SCALE A TIME CHART FOR MONITORING THE CONSTRUCTION  
PROCESS IS ILLUSTRATED AND DESCRIBED. THE MAJOR PROCESS ELEMENTS  
OF TIME, CAMPUS PLANNING, PROGRAMING, ARCHITECTURE, CONSTRUCTION  
AND COST ESTIMATES ARE EXAMINED IN DETAIL. A LIST OF 12 SELECTED  
REFERENCES IS INCLUDED. (RLP)//

Availability:

American Association of Junior Colleges  
1315 16th Street N. W.  
Washington, D. C. 20036

A PRIMER FOR PLANNERS (ARTICLES ON PLANNING NEW FACILITIES  
REPRINTED FROM THE JUNIOR COLLEGE JOURNAL)

BY- REED, BOB H.

AMERICAN ASSOCIATION OF JUNIOR COLLEGES, WASHINGTON, D.C.

PUBLISHED- 67

49 PAGES

DESCRIPTORS- \*ADMINISTRATOR GUIDES, \*COLLEGE PLANNING,  
\*CONSTRUCTION PROGRAMS, \*JUNIOR COLLEGES, \*PROGRAM COSTS,  
ARCHITECTURAL PROGRAMING, CAMPUS PLANNING, EDUCATIONAL  
OBJECTIVES, EDUCATIONAL SPECIFICATIONS, FACILITY EXPANSION,  
MASTER PLANS, PROGRAM ADMINISTRATION, PROGRAM DEVELOPMENT, SITE  
ANALYSIS

INFORMATION OF A GENERAL NATURE REGARDING THE ESSENTIAL  
PROCESSES IN PLANNING NEW FACILITIES FOR JUNIOR COLLEGES IS  
PROVIDED IN THIS SELECTED COLLECTION OF JOURNAL ARTICLES.  
INTRODUCTORY MATERIAL OF INTEREST TO EDUCATIONAL ADMINISTRATORS  
AND OTHERS INVOLVED IN THE PLANNING PROCESS COVERS--(1) THE ROLE  
AND SELECTION OF THE ARCHITECT AND MEMBERS OF THE DESIGN TEAM,  
(2) COSTS AND PROCEDURES IN SETTING UP THE PLANNING PROJECT, (3)  
SITE SELECTION AND ARCHITECTURAL PROGRAMMING, AND (4) CAMPUS  
DESIGN AND THE LEARNING ENVIRONMENT. OVERLAPPING CONSIDERATIONS  
IN THE ARTICLES PROVIDE A VARIETY OF APPROACHES AND VIEWPOINTS ON  
MANY ISSUES. SUPPORTING GRAPHIC AND TABULAR EXAMPLES ARE ALSO  
GIVEN. (MM)////

Availability:

American Association of Junior Colleges  
1315 16th Street N. W.  
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A TOTALLY ACCESSIBLE EDUCATIONAL FACILITY

PUBLISHED- 64

002 PAGES

DESCRIPTORS- \*HANDICAPPED STUDENTS, \*JUNIOR COLLEGES, \*PHYSICALLY HANDICAPPED, \*REGULAR CLASS PLACEMENT, \*SCHOOL SAFETY, BUILDING DESIGN, SCHOOL DESIGN

COMPLETE ACCESSIBILITY TO PHYSICALLY HANDICAPPED STUDENTS IS THE DESIGN GOAL OF A JUNIOR COLLEGE CAMPUS PLAN. DESCRIPTION OF PHYSICAL FEATURES DEMONSTRATES THE ELIMINATION OF NON-ACADEMIC DISADVANTAGES FOR CERTAIN STUDENT POPULATIONS. INCLUSION OF--(1)SLOPING RAMPS,(2)WIDE CIRCULATION PATHS, AND (3)ELEVATORS IS REPRESENTATIVE OF THE PLANNING CONSIDERATIONS NEEDED IN SCHOOL DESIGN. (MH)//

Availability:

Special Libraries Association  
31 East 10th Street  
New York, New York 10003

HOW TO HOUSE A COMMUNITY COLLEGE

PUBLISHED-APR61

IN- SCHOOL MANAGEMENT, APRIL 1961, P 98-109

AVAILABLE FROM- SCHOOL MANAGEMENT MAGAZINE INC., 22 WEST PUTNAM AVE., GREENWICH, CONN. 06830

DESCRIPTORS- \*BUILDING DESIGN, \*CLASSROOM DESIGN, \*COMMUNITY COLLEGES, \*POST SECONDARY EDUCATION, \*TECHNICAL EDUCATION, AUDITORIUMS, LABORATORIES, LIBRARY FACILITIES, OFFICES (FACILITIES), PHYSICAL EDUCATION FACILITIES, STUDENT UNIONS

QUESTIONS ABOUT DESIGN, CONSTRUCTION AND SPECIAL FACILITIES NEEDS OF THE COMMUNITY COLLEGE ARE DISCUSSED BY TWO EXPERTS ON JUNIOR COLLEGES. THE CONTENT OF THE QUESTIONS INCLUDE USE OF THE HIGH SCHOOL AND/OR THE FOUR-YEAR COLLEGE AS A MODEL FOR A COMMUNITY COLLEGE. ACADEMIC, LIBRARY, SHOP, TECHNICAL-VOCATIONAL, ATHLETIC, AUDITORIUM, STUDENT ACTIVITIES AND ADMINISTRATIVE FACILITIES ARE DISCUSSED. A SECOND RELATED ARTICLE PRESENTS ILLUSTRATIONS AND DISCUSSION OF SIX SELECTED PROJECT DESIGNS FOR COMMUNITY COLLEGES PREPARED BY SENIOR STUDENTS OF THE ARCHITECTURAL DESIGN CLASS AT COLUMBIA UNIVERSITY. THE DESIGNS HIGHLIGHT SOME INTEGRATING CONCEPTS SUCH AS MULTICENTERED LEARNING, DEPARTMENTALIZED LIBRARIES, AND INDIVIDUAL LEARNING. (HH) //

Availability:

School Management Magazine Inc.  
22 West Putnam Avenue  
Greenwich, Connecticut 06830



PLANNING, PROGRAMMING, DESIGNING THE COMMUNITY COLLEGE.  
PROCEEDINGS (UNIV. OF WASHINGTON, SEATTLE APRIL 24-25, 1967)

BY- SONDALLE, MARVIN P., ED  
WASHINGTON UNIVERSITY, SEATTLE, CENTER FOR DEVELOPMENT OF  
COMMUNITY COLLEGE EDUCATION

PUBLISHED-JUL67

142 PAGES

DESCRIPTORS- \*BUILDING DESIGN, \*CAMPUS PLANNING, \*COMMUNITY  
COLLEGES, \*EDUCATIONAL PLANNING, \*FACILITY EXPANSION, COLLEGE  
BUILDINGS, CONSTRUCTION PROGRAMS, MASTER PLANS, MODULAR BUILDING  
DESIGN, SCHOOL ARCHITECTURE

ESSENTIAL PROCEDURES FOR PLANNING, PROGRAMMING, AND  
DESIGNING NEW COMMUNITY COLLEGES ARE DISCUSSED. EMPHASIS IS  
PLACED UPON THE IMPORTANCE OF COORDINATION BETWEEN THE COLLEGE  
ADMINISTRATOR AND THE ARCHITECTURAL STAFF AT EVERY STAGE OF THE  
CAMPUS DEVELOPMENT PROGRAM. IT IS NOTED THAT WITH THE CURRENT  
MODULAR CONCEPT OF CONSTRUCTION, FACILITIES CAN BE DESIGNED NOT  
ONLY FOR IMMEDIATE USE AND FUTURE EXPANSION, BUT ALSO FOR EASE OF  
ALTERATION TO SUIT CHANGES IN PROGRAMS. EVALUATION OF COMPLETED  
FACILITIES IS CONSIDERED WITH REGARD TO FULFILLMENT OF BOTH  
PRAGMATIC AND AESTHETIC FUNCTIONS EXPECTED OF THEM. (FS)

Availability:

Center for Development of Community  
College Education  
Washington University  
Seattle, Washington



A CHECKLIST FOR PLANNING COMMUNITY COLLEGE FACILITIES

BY- MERLO, FRANK P.

RUTGERS-THE STATE UNIVERSITY, NEW BRUNSWICK, N.J., DIVISION OF  
FIELD STUDIES AND RESEARCH

PUBLISHED- 64

AVAILABLE FROM- DIVISION OF FIELD STUDIES AND RESEARCH, GRADUATE  
SCHOOL OF EDUCATION, RUTGERS-THE STATE UNIVERSITY, NEW BRUNSWICK,  
NEW JERSEY 08903 (\$1.00)

029 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*CHECK LISTS, \*COMMUNITY COLLEGES,  
\*FACILITY GUIDELINES, \*FACILITY REQUIREMENTS, COLLEGE BUILDINGS,  
CONSTRUCTION PROGRAMS, EDUCATIONAL COMPLEXES, GUIDES, PLANNING

IT IS NOTED THAT IN ANY PLANNING PROCESS FOR COMMUNITY  
COLLEGES, PHYSICAL FACILITIES ARE ONLY AN ADJUNCT TO THE  
INSTRUCTIONAL PROGRAM, AND ANY TYPES OF FACILITIES THAT EVOLVE  
SHOULD BE BASED ON THE NATURE OF THE STUDENTS, THE CURRICULUM,  
AND THE GENERAL PHILOSOPHY AND OPERATION OF THE COLLEGE. A LIST  
IS PRESENTED AS A SUGGESTED GUIDE FOR QUESTIONS TO BE CONSIDERED  
IN PLANNING THE FOLLOWING COMPONENTS OF COMPREHENSIVE COMMUNITY  
COLLEGE FACILITIES--(1)SITE,(2)BUILDINGS,(3)GENERAL PURPOSE  
INSTRUCTIONAL AREAS,(4)SPECIAL PURPOSE INSTRUCTIONAL  
AREAS,(5)DRAMA DEPARTMENT,(6)STUDENT CENTER,(7)ADMINISTRATIVE  
FACILITIES,(8)GUIDANCE CENTER,(9)FACULTY AREAS,(10)CUSTODIAL AND  
MAINTENANCE FACILITIES,(11)STUDENT HEALTH  
FACILITIES,(12)BOOKSTORE,(13)LIBRARY AND (14)FACILITIES FOR  
EVENING PROGRAMS. (FS)//

Order from EDRS as: ED 28618

MF \$0.25

HC \$1.55

PROJECT PLANNING GUIDE, EXPLANATION AND PROCEDURES (AS PART OF  
TEN-YEAR CONSTRUCTION PLAN)

BY- MC PHEKLAN, ARCHIE L.  
CALIFORNIA STATE DEPARTMENT OF EDUCATION, SACRAMENTO, BUREAU OF  
JUNIOR COLLEGE ADMINISTRATION AND FINANCE

PUBLISHED-DEC67

046 PAGES

DESCRIPTORS- \*CAPITAL OUTLAY (FOR FIXED ASSETS), \*COLLEGE  
PLANNING, \*DATA COLLECTIONS, \*EDUCATIONAL FINANCE, \*JUNIOR  
COLLEGES, FINANCIAL POLICY, FINANCIAL SUPPORT, PROGRAM BUDGETING,  
PROGRAM GUIDES, STATE DEPARTMENTS OF EDUCATION

PROJECT PLANNING GUIDES ARE REQUIRED FOR EVERY MAJOR CAPITAL  
IMPROVEMENT OF CALIFORNIA'S JUNIOR COLLEGES FOR WHICH FUNDS ARE  
REQUESTED FOR WORKING DRAWINGS AND/OR CONSTRUCTION FOR THE  
PROJECT. THIS GUIDE WAS DEVELOPED TO ASSIST ADMINISTRATORS AND  
PLANNERS IN JUSTIFYING A PROPOSED CAPITAL OUTLAY PROJECT. THE  
PROJECT PLANNING GUIDE PERMITS THE FOLLOWING -- (1) SUBSEQUENT  
PLANNING, (2) EVALUATION OF RELATIVE NEED AMONG DIFFERENT  
PROJECTS, (3) PROVIDES A BASIS OF AGREEMENT ON THE PROJECT'S  
SCOPE AMONG THE DISTRICT ADMINISTRATION, THE STATE DEPARTMENT OF  
EDUCATION, AND THE STATE DEPARTMENT OF FINANCE. THIS DOCUMENT  
PROVIDES COMPLETE INSTRUCTIONS, WORKING DEFINITIONS, PROCESSING  
PROCEDURES, AND LAYOUTS FOR DATA COLLECTION FORMS NECESSARY IN  
THE PREPARATION OF THIS PROJECT PLANNING GUIDE. EXAMPLES ARE  
GIVEN OF THE COMPLETED FORMS AS WELL AS COMPLETE INSTRUCTIONS.  
THIS GUIDE IS TO BE COMPLETED BY THE DISTRICT ADMINISTRATORS AND  
REVISED BY BOTH THE DEPARTMENT OF EDUCATION AND THE DEPARTMENT OF  
FINANCE. UPON AGREEMENT BY THESE GROUPS, THE DISTRICT WILL BE  
ABLE TO COMPLETE DETAILED PROGRAMING AND PRELIMINARY PLANNING  
WITHOUT FURTHER SUBMITTAL OF PROGRAMING DETAILS TO STATE  
AGENCIES. (BH)

Order from EDRS as: ED 22335

MF \$0.25

HC \$2.40

## CONTINUING TEN-YEAR CONSTRUCTION PLANS FOR JUNIOR COLLEGE DISTRICTS

BY: MC PHERRAN, ARCHIE L.

CALIFORNIA STATE DEPARTMENT OF EDUCATION, SACRAMENTO, BUREAU OF JUNIOR COLLEGE ADMINISTRATION AND FINANCE

PUBLISHED-SEP67

071 PAGES

DESCRIPTORS- \*CONSTRUCTION NEEDS, \*EVALUATION METHODS, \*FACILITY GUIDELINES, \*JUNIOR COLLEGE, \*MASTER PLANS, COLLEGE PLANNING, DATA COLLECTION, FACILITY REQUIREMENTS, STUDENT ENROLLMENT, SPACE UTILIZATION, SPATIAL UTILIZATION

THE JUNIOR COLLEGE CONTINUING TEN-YEAR CONSTRUCTION PLAN FOR THE STATE OF CALIFORNIA IS BASED ON ENROLLMENT FACTORS. THE BASIS OF THE CAPACITY RATING TO BE USED IN DEVELOPING THE CONTINUING TEN-YEAR CONSTRUCTION PLAN BY EACH JUNIOR COLLEGE DISTRICT IS INCLUDED IN THIS INSTRUCTION MANUAL. THE FORMS ARE INTENDED TO PROVIDE SUFFICIENT INFORMATION TO PERMIT THE CALIFORNIA STATE DEPARTMENT OF EDUCATION TO REACH FIRM AND APPROPRIATE AGREEMENT WITH STATE OFFICIALS ON EACH ELEMENT OF THE TEN-YEAR PLAN BEFORE PRELIMINARY PLANS ARE DEVELOPED. INCLUDED IN THIS MANUAL IS A SET OF DOCUMENTS CONTAINING THE BASIC DATA CONCERNING RECOMMENDED SQUARE FOOTAGE STANDARDS ESTABLISHED BY THE CALIFORNIA CCE TO EACH JUNIOR COLLEGE CURRICULUM SUBDIVISION PLUS ADMINISTRATIVE AND SERVICE AREAS. THE INSTRUCTIONS FOR THE CALCULATION OF THE WEEKLY STUDENT CONTACT HOUR CAPACITIES PROPOSED FOR THE JUNIOR COLLEGE CAMPUS AND/OR DISTRICT IN THE TEN-YEAR PLAN AND A COMPUTER-CODED CLASSIFICATION SYSTEM FOR ALL ACADEMIC AND VOCATIONAL CURRICULAR AREAS OF THE JUNIOR COLLEGE SYSTEM. IT IS INTENDED THAT THIS MANUAL SERVE AS THE BASIS FOR OBTAINING THE NECESSARY SUPPORTING DATA FOR PROPOSED CONSTRUCTION PROGRAMS.

(BH)

## Availability:

Bureau of Junior College Administration  
and Finance  
California State Department of  
Education

721 Capitol Mall  
Sacramento, California 95814

PLANNING AND DEVELOPMENT PROCEDURES LEADING TO THE CONSTRUCTION  
OF EDUCATIONAL FACILITIES

BY- COND N, JOHN T.

ARIZONA STATE BOARD OF DIRECTORS FOR JUNIOR COLLEGES

PUBLISHED-JUL67

049 PAGES

DESCRIPTORS- \*COLLEGE PLANNING, \*CONSTRUCTION NEEDS, \*DATA  
COLLECTION, \*EDUCATIONAL FACILITIES, \*JUNIOR COLLEGES,  
CONSTRUCTION COSTS, DATA ANALYSIS, EDUCATIONAL SPECIFICATIONS,  
METHODOLOGY, STUDENT ENROLLMENT

THE PLANNING AND DEVELOPMENT PROCEDURES OUTLINED ARE FOR USE  
BY COLLEGE DISTRICT OFFICIALS AND PERSONNEL, ARCHITECTS,  
ENGINEERS, PLANNING CONSULTANTS, AND STATE OFFICERS IN CONNECTION  
WITH THE CONSTRUCTION AND FINANCING OF JUNIOR COLLEGE EDUCATIONAL  
FACILITIES. THE PURPOSE OF THE PROCEDURES IS TO EXPEDITE THE  
PLANNING PROCESS AND TO PROVIDE A MEDIUM FOR INTELLIGENT,  
ORGANIZED COMMUNICATION AMONG ALL CONCERNED. THE SEQUENTIAL STEPS  
IN THE METHOD ARE--(1) STATEMENT OF PROJECT NEED, (2) SELECTION  
OF ARCHITECT, (3) REQUEST FOR FUNDS, (4) EDUCATIONAL  
SPECIFICATIONS, (5) SCHEMATIC DESIGN PHASE, (6) DETAILED  
SPECIFICATIONS, (7) DESIGN DEVELOPMENT, (8) FINANCIAL PROGRAM,  
(9) CONSTRUCTION DOCUMENT PHASE, (10) BIDDING PROCEDURES, (11)  
RECORDS REQUIREMENTS, (12) CONSTRUCTION ACCOUNTS AND, (13) MINOR  
BUILDING PROJECTS. FORMS ARE INCLUDED FOR COLLECTING DATA NEEDED  
IN IMPLEMENTING OF THE STEPS. (HH)

Order from EDRS as: ED 17159

MF \$0.25

HC \$2.55

## EDUCATIONAL PLANNING FOR COMMUNITY JUNIOR COLLEGE FACILITIES

BY- HENDERON, LEE G AND CRAMER, H.L.

PUBLISHED- 64

IN- THE FLORIDA ARCHITECT, V14 N6 P 15,33 1964

AVAILABLE FROM- THE FLORIDA ARCHITECT, FLORIDA ASSN. OF  
ARCHITECTS (AMERICAN INST. OF ARCHITECTS), 3730 S.W. 8TH STREET,  
CORAL GABLES 34, FLORIDA

003 PAGES

DESCRIPTORS- \*EDUCATIONAL PLANNING, \*EDUCATIONAL SPECIFICATIONS,  
\*FACILITY GUIDELINES, \*JUNIOR COLLEGES, \*SCHOOL PLANNING, CAMPUS  
PLANNING, COLLEGE PLANNING, CONSTRUCTION PROGRAMS, EDUCATIONAL  
NEEDS, FACILITY REQUIREMENTS, SPACE UTILIZATION

COMMUNITY JUNIOR COLLEGE PLANNING REQUIRES--(1) DETERMINATION  
OF EDUCATIONAL GOALS AND PROGRAMS, (2) CALCULATION OF PRESENT AND  
FUTURE SPACE REQUIREMENTS, (3) DEVELOPMENT OF AREA  
SPECIFICATIONS, (4) PREPARATION OF EDUCATIONAL SPECIFICATIONS, AND  
(5) REVISION OF ARCHITECTURAL PLANS IN CONFORMANCE WITH  
EDUCATIONAL SPECIFICATIONS. LEGAL DOCUMENTS REQUIRED FOR PLANNING  
IN FLORIDA INCLUDE THE BUILDING SURVEY REPORT WHICH  
DEFINES--(1) GOALS AND PROGRAMS, (2) ENROLLMENT  
STATISTICS, (3) PLANNING AND FACILITY DESCRIPTIONS,  
AND (4) ADDITIONAL RECOMMENDATIONS, AND EDUCATIONAL SPECIFICATIONS,  
WHICH DEFINE--(1) INSTRUCTIONAL PROGRAMS, (2) ACTIVITIES, AND  
(3) FACILITY NEEDS AND USAGES. (MH)//

## Availability:

The Florida Architect  
Florida AIA  
3730 S.W. 8th Street  
Coral Gables 34, Florida

ESTABLISHING JUNIOR COLLEGES

CALIFORNIA UNIVERSITY, LOS ANGELES, SCHOOL OF EDUCATION

PUBLISHED-JAN64

137 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*CURRICULUM GUIDES, \*EDUCATIONAL FINANCE, \*FACILITY GUIDELINES, \*JUNIOR COLLEGES, ACADEMIC STANDARDS, COMMUNITY COLLEGES, CONSTRUCTION PROGRAMS, FACILITY EXPANSION, STUDENT PERSONNEL SERVICES

REPORTS THE PROCEEDINGS AND PRESENTATIONS OF A CONFERENCE CONCERNING VARIOUS ASPECTS OF ESTABLISHING JUNIOR COLLEGES.  
(FS)////

Availability:

Junior College Leadership Program  
School of Education  
University of California  
Los Angeles, California



SUGGESTIONS FOR DETERMINING PHYSICAL PLANT NEEDS AND PREPARING  
FOR A PLANT SURVEY FOR FLORIDA PUBLIC JUNIOR COLLEGES

FLORIDA STATE DEPARTMENT OF EDUCATION, TALLAHASSEE, DIVISION OF  
COMMUNITY JUNIOR COLLEGES

PUBLISHED-FEB63

011 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*CONSTRUCTION NEEDS, \*EDUCATIONAL  
ADMINISTRATION, \*FACILITY EXPANSION, \*JUNIOR COLLEGES, COMMUNITY  
COLLEGES, CONSTRUCTION PROGRAMS, PLANNING, SCHOOL PLANNING,  
SCHOOL SURVEYS

THIS IS A GUIDE TO AID THE FLORIDA JUNIOR COLLEGE  
ADMINISTRATOR IN THE PREPARATION OF MATERIALS TO BE USED BY PLANT  
SURVEY TEAMS IN MAKING RECOMMENDATIONS FOR BUILDING NEW  
FACILITIES OR EXPANDING ALREADY ESTABLISHED FACILITIES.  
PROCEDURES ARE SUGGESTED FOR GATHERING ALL NECESSARY INFORMATION  
AND FOR ORGANIZING SUCH INFORMATION INTO A CLEAR DOCUMENT, WHICH  
THE SURVEY TEAM CAN UTILIZE IN ITS PLANNED VISITATION. (FS)

Availability:

Division of Community Junior Colleges  
Florida State Department of Education  
Tallahassee, Florida

COMMUNITY COLLEGE PLANNING CONCEPTS, GUIDELINES AND ISSUES

STANFORD UNIVERSITY, CALIFORNIA, SCHOOL OF EDUCATION, COMMUNITY COLLEGE PLANNING CENTER

PUBLISHED- 64

040 PAGES

DESCRIPTORS- \*COLLEGE PLANNING, \*COMMUNITY COLLEGES, \*EDUCATIONAL PLANNING, \*GUIDELINES, \*OBJECTIVES, COMMUNITY EDUCATION, EDUCATIONAL FACILITIES, EDUCATIONAL NEEDS, EDUCATIONAL POLICY

GENERAL OBJECTIVES OF COMMUNITY COLLEGES WERE FORMULATED BY AN ADVISORY COMMITTEE FOR THE COMMUNITY COLLEGE PLANNING CENTER. THE COMMITTEE SOUGHT TO DEFINE THE NATURE OF THE COMMUNITY COLLEGE, ITS ROLE IN THE EDUCATIONAL SYSTEM, AND THE CRITICAL PROBLEMS FACED BY THOSE PLANNING COMMUNITY COLLEGE FACILITIES. AN OVERVIEW OF PRESENT THINKING ABOUT FACILITY NEEDS AND ISSUES WAS PRESENTED AND GUIDELINES INDICATED FOR PLANNING THE COMMUNITY COLLEGE. (BH)

Order from EDRS as: ED 15627

MF \$0.25 HC \$2.10



HANDBOOK OF DEFINITIONS

BY- MC PHERRAN, ARCHIE L.  
CALIFORNIA STATE DEPARTMENT OF EDUCATION, SACRAMENTO, BUREAU OF  
JUNIOR COLLEGE ADMINISTRATION AND FINANCE

PUBLISHED- 68

083 PAGES

DESCRIPTORS- \*FACILITY GUIDELINES, \*GLOSSARIES, \*JUNIOR COLLEGES,  
\*STATE LAWS, STATE STANDARDS, CODIFICATION, COST EFFECTIVENESS,  
DATA COLLECTION, METHODOLOGY

THE DEFINITIONS DEVELOPED BY THE STATE BOARD OF EDUCATION AND COMPILED IN THIS DOCUMENT ARE SPECIAL TERMS USED IN COLLECTING DATA FROM JUNIOR COLLEGES IN CALIFORNIA, THUS MAKING IT POSSIBLE FOR THOSE RESPONSIBLE FOR COMPLETING THE DATA SHEETS TO BETTER UNDERSTAND WHAT IS WANTED, AND TO BRING GREATER ACCURACY AND UNIFORMITY TO THE RESPONSES. THIS IS ESSENTIAL IN ORDER TO RECEIVE THE KIND OF INFORMATION NECESSARY FOR THE STUDIES TO BE MADE. THE DEFINITIONS ARE SELECTED FROM THOSE EMPLOYED IN THE EDUCATION CODE, THOSE FOUND IN THE HANDBOOK OF DATA AND DEFINITIONS IN HIGHER EDUCATION (THE AMERICAN ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS), AND IN THE GUIDE TO COMPARABLE REPORTING OF ENROLLMENT DATA (CALIFORNIA COORDINATING COUNCIL FOR HIGHER EDUCATION). THE USE OF THESE DEFINITIONS BY CALIFORNIA JUNIOR COLLEGES SHOULD RESULT IN DATA BEING REPORTED THAT CAN BE USED TO GOOD ADVANTAGE IN MAKING NATIONWIDE STUDIES. (BH)

Order from EDRS as: ED 21416

MF \$0.50

HC \$4.25

BIBLIOGRAPHY OF FACILITIES INFORMATION

AMERICAN ASSOCIATION OF JUNIOR COLLEGES, WASHINGTON, D. C.

PUBLISHED-JUL67

014 PAGES

DESCRIPTORS- \*BIBLIOGRAPHY, \*HIGHER EDUCATION, \*JUNIOR COLLEGES, \*PERIODICALS, \*PUBLICATIONS, AUDITORIUMS, COLLEGE UNIONS, DATA PROCESSING, FINE ARTS, FOOD SERVICES, HEALTH CENTERS, LIBRARIES, MEDIA RESEARCH, OCCUPATIONAL EDUCATION, OFFICES, PARKING, PHYSICAL EDUCATION, RESIDENCE HALLS, SAFETY, SCIENCE FACILITIES, STUDY FACILITIES

A BIBLIOGRAPHY COMPILED BY THE FACILITIES INFORMATION SERVICE OF THE AMERICAN ASSOCIATION OF JUNIOR COLLEGES AND THE DALLAS COUNTY JUNIOR COLLEGE LISTS BOOKS, REPORTS, NEWSLETTERS AND OTHER REFERENCE MATERIALS. THE REFERENCES ARE GROUPED UNDER HEADINGS--PLANNING, AUDITORIUMS, COLLEGE UNIONS, FINE ARTS, FOOD SERVICES, HEALTH CENTERS, LANGUAGE LABORATORIES, LIBRARIES, NEW MEDIA, OCCUPATIONAL EDUCATION, OFFICES, PARKING, PHYSICAL EDUCATION, RESIDENCE HALLS, SAFETY, SCIENCE, STUDY FACILITIES, SYSTEMS, DATA PROCESSING AND TELEVISION. (HH)

Availability:

American Association of Junior Colleges  
American Institute of Junior Colleges  
1315 16th Street N.W.

Washington, D. C. 20036

FINANCIAL ASPECTS OF JUNIOR AND COMMUNITY COLLEGE PLANNING

PROCEDURES, PLANNING GUIDES, AND COST DATA FOR COMMUNITY COLLEGES

BY- ROWLANDS, ELLIS M.  
STATE UNIVERSITY OF NEW YORK, ALBANY, OFFICE OF ARCHITECTURE AND  
FACILITIES

PUBLISHED-JAN67

121 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*COMMUNITY COLLEGES, \*ESTIMATED  
COSTS, \*FACILITY GUIDELINES, \*METHODOLOGY, CONSTRUCTION COSTS,  
EVALUATION METHODS, FACILITY UTILIZATION RESEARCH, FINANCIAL  
POLICY, POLICY, PROGRAM BUDGETING, STUDENT ENROLLMENT

A GUIDEBOOK OF REQUIRED PROCEDURES FOR CAPITAL CONSTRUCTION  
PROGRAMS FOR COMMUNITY COLLEGES IN NEW YORK STATE. EXISTING  
COMMUNITY COLLEGES ARE LISTED GIVING ACTUAL AND ESTIMATED  
ENROLLMENTS FOR 1963-1974. REQUIRED PROCEDURES SPECIFIED  
INCLUDE--(1) INITIATION OF CAPITAL CONSTRUCTION AND BUDGET  
REQUESTS, (2) SPACE UTILIZATION AND SPACE PROJECTIONS, BUILDING  
REQUIREMENTS PROGRAM, (3) RULES OF PROCEDURE FOR APPROVAL OF  
PRELIMINARY DRAWING REQUIREMENTS, AND (4) ACQUISITION OF  
ADDITIONAL LAND FOR COMMUNITY COLLEGES. OTHER REQUIREMENTS  
OUTLINED INCLUDE BUILDING CODES, FEE SCHEDULES, TIME SCHEDULES,  
SITE SELECTION, AND POLICIES REGARDING CARPETING AND AIR  
CONDITIONING. COST DATA FOR EXISTING COLLEGES AND COST GUIDELINES  
FOR PROPOSED FACILITIES ARE INCLUDED. (NI)

Order from EDRS as: ED 21417

MF \$0.50 HC \$6.15

STATE FORMULAS FOR THE SUPPORT OF PUBLIC 2-YEAR COLLEGES

BY: MORRISON, S. G. AND MARTORANA, S. V.

PUBLISHED- 62

076 PAGES

DESCRIPTORS- \*COMMUNITY SUPPORT, \*EDUCATIONAL FINANCE, \*FINANCIAL SUPPORT, \*JUNIOR COLLEGES, \*STATE AID, CAPITAL OUTLAY (FOR FIXED ASSETS), COSTS, PUBLIC SUPPORT, FINANCIAL POLICY, HIGHER EDUCATION, STATE LAWS

THIS STUDY EXAMINES THE VARIOUS FORMULAS AND PATTERNS OF SUPPORT FOR 2-YEAR COLLEGES AND REVIEWS THE PROPORTION OF THIS SUPPORT WHICH IS RECEIVED FROM THE STATE, FROM THE DISTRICT, AND FROM STUDENT SOURCES. PRACTICES FOLLOWED IN THE SUPPORT OF 2-YEAR COLLEGES IN EACH STATE ARE PRESENTED. FOR EACH STATE, EXHIBITS ARE GIVEN TO SHOW THE LAWS, REGULATIONS, AND PRACTICES FOLLOWED IN THE SUPPORT OF EACH TYPE OF PUBLICLY SUPPORTED 2-YEAR COLLEGE. (FS)

Availability:

Superintendent of Documents  
U.S. Government Printing Office  
Washington, D. C. 20402

\$0.30

## SPACE REQUIREMENTS FOR JUNIOR AND COMMUNITY COLLEGES

A PRELIMINARY REPORT ON THE APPLICATION OF THE SPACE ADEQUACY  
SURVEY-COLLEGE AT SEVENTEEN SELECTED CALIFORNIA JUNIOR COLLEGES

BY- PORTUGAL, EUGENE J  
CALIFORNIA STATE DEPARTMENT OF EDUCATION SACRAMENTO, BUREAU OF  
SCHOOL PLANNING

PUBLISHED-NOV61

670 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*FACILITY REQUIREMENTS, \*FACILITY  
UTILIZATION RESEARCH, \*JUNIOR COLLEGES, \*SPACE UTILIZATION,  
BUILDING DESIGN, COLLEGE BUILDINGS, COMMUNITY COLLEGES,  
EDUCATIONAL ADMINISTRATION, INTERIOR SPACE

THE SPACE ADEQUACY SURVEY-COLLEGE IS A PROCEDURE BY WHICH A  
JUNIOR COLLEGE ADMINISTRATOR MAY DETERMINE HOW MANY, AND WHAT  
KINDS OF TEACHING SPACES ARE NEEDED FOR A SPECIFIC ENROLLMENT IN  
A GIVEN EDUCATIONAL PROGRAM. INCLUDED IN THIS REPORT IS A  
PRESENTATION OF THE MAJOR CHARACTERISTICS OF THE SPACE ADEQUACY  
SURVEY-COLLEGE AND A DESCRIPTION OF THE PROCEDURES USED IN  
APPLYING IT AT SEVENTEEN CALIFORNIA PUBLIC JUNIOR COLLEGES. ALSO  
INCLUDED IS A SUMMARY OF THE FINDINGS, AND NORMATIVE DATA  
DERIVED FROM THE APPLICATION OF THE SURVEY AT EACH SCHOOL,  
TOGETHER WITH OBSERVABLE TRENDS. (FS)

Availability:

Bureau of School Planning  
California State Department of  
Education  
721 Capitol Mall  
Sacramento, California 95814

PROGRAM GUIDELINES AND SPACE REQUIREMENTS FOR PIMA COUNTY  
COMMUNITY COLLEGE

LITTLE (ARTHUR D.) INC., BOSTON, MASS.

PUBLISHED-AUG67

REPORT/SERIES NO.- C-69337

232 PAGES

DESCRIPTORS- \*COMMUNITY COLLEGES, \*EDUCATIONAL SPECIFICATIONS,  
\*FACILITY GUIDELINES, \*PLANNING, \*VOCATIONAL EDUCATION,  
EDUCATIONAL PROGRAMS, FACILITY UTILIZATION RESEARCH, OCCUPATIONS

EDUCATIONAL SPECIFICATIONS FOR THE CONSTRUCTION OF CAMPUS FACILITIES FOR OCCUPATIONAL EDUCATION IN PIMA COUNTY, ARIZONA ARE ESTABLISHED. THE STUDY DESIGN USED BY THE CONSULTING FIRM AND THE GOVERNING BOARD WAS--(1) ESTABLISHMENT OF A PHILOSOPHICAL BASE FOR PIMA JUNIOR COLLEGE, (2) RECOMMENDING EDUCATIONAL SPECIFICATIONS BY REVIEWING PRESENT EDUCATIONAL OFFERINGS, ANALYZING THE STATE STUDY OF COMMUNITY COLLEGE POSSIBILITIES, COMPARING PIMA COUNTY TO OTHER SIMILAR DISTRICTS, EXAMINING OTHER JUNIOR COLLEGE OFFERINGS, AND DISCUSSING THE FINDINGS WITH THE JUNIOR COLLEGE BOARD, (3) DEVELOPING THE EDUCATIONAL SPECIFICATIONS AT THREE ENROLLMENT LEVELS, AND (4) PUBLISHING A BRIEF FIND REPORT INCLUDING RECOMMENDATIONS. ACTIVITY AND ACADEMIC PROGRAM RELATIONSHIPS DIAGRAMS, COURSE DESCRIPTIONS, ADMINISTRATIVE FRAMEWORK, METHODOLOGY FOR FACILITY INVENTORY, AND A FACILITY REQUIREMENT PROJECTION ARE INCLUDED. TABULATION OF THE RESULTS OF THE SPACE REQUIREMENTS AND EDUCATIONAL SPECIFICATIONS FOR THE THREE ENROLLMENT PROJECTIONS IS GIVEN IN DETAIL. (HH)

Order from EDRS as: ED 23257

MF \$1.00

HC \$11.70



## THE JUNIOR AND COMMUNITY COLLEGE SITE

KAUAI COMMUNITY COLLEGE SITE SELECTION REPORT

BY- MOGI, HITOSHI

UNIVERSITY OF HAWAII, HONOLULU, COMMUNITY COLLEGE SYSTEM

PUBLISHED-MAY66

037 PAGES

DESCRIPTORS- \*COMMUNITY COLLEGES, \*FEASIBILITY STUDIES, \*POPULATION DISTRICT AND POSSIBILITY FOR FUTURE EXPANSION. THE RECOMMENDED SITE, ALTERNATEBUTION, \*SITE DEVELOPMENT, \*SITE SELECTION, COMMUNITY SURVEYS, COMPARATIVE ANALYSIS, CONSTRUCTION PROGRAMS, FACILITY GUIDELINES, METHODOLOGY

THIS STUDY WAS UNDERTAKEN TO AID IN THE SELECTION OF A MORE SUITABLE SITE FOR THE KAUAI COMMUNITY COLLEGE. FOURTEEN SITES FULFILLED THE GENERAL SIZE, ENVIRONMENT AND ADAPTABILITY REQUIREMENTS. THE SCREENING CRITERIA APPLIED TO THESE SITES WERE ACCESSIBILITY, ENVIRONMENT, ECONOMY IN DEVELOPMENT SITE AND THE ADVANGAGES OF THE SELECTED SITE ARE GIVEN ALONG WITH AERIAL PHOTOS AND ENROLLMENT PROJECTIONS. PARTICULAR ATTENTION IS GIVEN TO SITE SELECTION DATA REGARDING PROXIMITY TO POPULATION, SITE DEVELOPMENT COSTS AND FACILITIES EXPANSION POTENTIAL. (HH)

Order from EDRS as: ED 20642

MF \$0.25

HC \$1.95

JUNIOR COLLEGE CAMPUS SITES- HOW TO SAVE MONEY. ASPECTS OF THE JUNIOR COLLEGE

BY- ALT, WESTON M.

CALIFORNIA STATE DEPARTMENT OF EDUCATION, SACRAMENTO, BUREAU OF JUNIOR COLLEGE ADMINISTRATION AND FINANCE

REPORT/SERIES NO.- BRIEF - 7

603 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*CAPITAL OUTLAY (FOR FIXED ASSETS), \*EDUCATIONAL FINANCE, \*JUNIOR COLLEGES, \*REAL ESTATE, COSTS, GEOGRAPHIC LOCATION, REAL ESTATE, SITE SELECTION, STUDENT NEEDS

JUNIOR COLLEGE CAMPUSES SHOULD BE PLANNED WITH THEIR ACCESSIBILITY TO STUDENTS FOREMOST IN MIND. THEIR SIZE MAY INVOLVE ABOUT 150 ACRES. IT IS FALSE REASONING TO ASSUME THAT A SCHOOL DISTRICT WILL SAVE MONEY BY THE DELAY IN BECOMING PART OF A JUNIOR COLLEGE DISTRICT. COSTS PER ACRE ARE RISING SO RAPIDLY THAT SCHOOL DISTRICTS CANNOT AFFORD TO WAIT. (NI)

Availability:

Bureau of Junior College Administration  
and Finance  
California State Department of Education  
721 Capitol Mall  
Sacramento, California 95814

SITE PLANNING AND DEVELOPMENT

PUBLISHED- 64

003 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*JUNIOR COLLEGES, \*SITE ANALYSIS, \*SITE DEVELOPMENT, ARCHITECTURAL PROGRAMING, EDUCATIONAL COMPLEXES, FACILITY EXPANSION, MASTER PLANS, SITE SELECTION, VEHICULAR TRAFFIC

DESCRIPTION OF THE CHARACTERISTICS OF A COMMUNITY'S RAPID GROWTH PRECEDES ANALYSIS OF THE PROGRAM REQUIREMENTS OF A JUNIOR COLLEGE PROJECT. PROGRAM DEVELOPMENT DESCRIPTION EMPHASIZES--(1)SITE ACQUISITION AND VEHICULAR ACCESS PLANNING,(2)SITE CIRCULATION,(3)FUNCTIONAL BUILDING-SITE RELATIONSHIPS, AND(4)FACILITY DEVELOPMENT PHASE PROGRAMMING. (MH)//

Availability:

The Florida Architect, volume 14, #6  
Executive Office  
Florida AIA  
3730 S.W. 8th Street  
Coral Gables 34, Florida

THE COMMUNITY JUNIOR COLLEGE SITE

PUBLISHED- 64

664 PAGES

DESCRIPTORS- \*COMMUNITY COLLEGES, \*JUNIOR COLLEGES, \*SITE ANALYSIS, \*SITE DEVELOPMENT, \*SITE SELECTION, CAMPUS PLANNING, EDUCATIONAL COMPLEXES, MASTER PLANS, SCHOOL PLANNING, VEHICULAR TRAFFIC

CRITERIA FOR SITE SELECTION AND PLANNING ARE PRESENTED IN THE FORM OF CONCEPTUAL SUGGESTIONS. SELECTION FACTORS DISCUSSED INCLUDE--(1)SITE LOCATION,(2)ACCESSIBILITY,(3)AREA REQUIREMENTS,(4)TOPOGRAPHICAL AND GEOLOGICAL CONDITIONS, AND(5)AVAILABLE FACILITIES AND PROPERTY SPECULATION. CAMPUS PLANNING CRITERIA DEVELOPED ARE--(1)LONG RANGE FUNCTIONS,(2)PRIMARY EDUCATIONAL FUNCTIONS,(3)BASIC DESIRABLE FUNCTIONAL RELATIONSHIPS,(4)TRAFFIC CIRCULATION, AND (5)PROVISIONS FOR FLEXIBILITY. (MH)//

Availability:

The Florida Architect, volume 14, #6  
Executive Office  
The Florida AIA  
3730 S.W. 8th Street  
Coral Gables 34, Florida

AN EVALUATION GUIDE FOR SELECTING A JUNIOR COLLEGE SITE

BY- REIDA, G.W.

KANSAS STATE DEPT OF PUBLIC INSTRUCTION, TOPEKA, SCHOOL  
FACILITIES SERVICES

PUBLISHED- 65

AVAILABLE FROM- SCHOOL FACILITIES SERVICES, DEPT OF PUBLIC  
INSTRUCTION, TOPEKA, KANSAS 66612

013 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*JUNIOR COLLEGES, \*SCHOOL  
LOCATION, \*SITE ANALYSIS, \*SITE SELECTION, COMMUNITY COLLEGES,  
EVALUATION CRITERIA, FACILITY EXPANSION, FACILITY GUIDELINES,  
MASTER PLANS

A GUIDE TO ASSIST JUNIOR COLLEGE OFFICIALS IN THE SELECTION  
OF A SITE. EMPHASIS IS PLACED UPON CONCEIVING THE SITE AS AN  
INTEGRAL PART OF THE TOTAL EDUCATIONAL ENVIRONMENT. PRELIMINARY  
STEPS ARE SUGGESTED FOR PLANNING A JUNIOR COLLEGE CAMPUS PLACING  
EMPHASIS UPON THE NEED FOR A MASTER PLAN. CRITERIA FOR SITE  
SELECTION ARE DISCUSSED FOR FACTORS SUCH AS SITE SIZE, STUDENT  
ENROLLMENT, LAND USE PATTERNS, ACCESSIBILITY, ETC. DIRECTIONS ARE  
PRESENTED FOR THE USE OF A SCORING RATING SHEET AS A CONVENIENT  
AND EFFECTIVE DEVICE FOR RATING POTENTIAL SITES AGAINST OBJECTIVE  
CRITERIA. (FS)

Availability:

School Facilities Services  
Department of Public Instruction  
Topeka, Kansas 66612

## LIBRARIES AND STUDY FACILITIES



A STUDY ON STUDYING (A REPORT FROM THE COMMUNITY COLLEGE PLANNING CENTER ON STUDENT STUDY FACILITIES)

STANFORD UNIVERSITY, CALIFORNIA, SCHOOL PLANNING LABORATORY,  
COMMUNITY COLLEGE PLANNING CENTER

PUBLISHED- 65

057 PAGES

DESCRIPTORS- \*JUNIOR COLLEGES, \*STUDENT ATTITUDES, \*STUDENT BEHAVIOR, \*STUDY FACILITIES, \*STUDY HABITS, ACOUSTICS, CARPETING, CARRELS, ENVIRONMENTAL INFLUENCES, INDEPENDENT STUDY, PSYCHOLOGICAL DESIGN NEEDS, STUDY CENTERS

GUIDES FOR THE DESIGN AND LOCATION OF STUDENT STUDY FACILITIES ARE BASED UPON INTERPRETATIONS OF NEEDS AND PREFERENCES AS EXPRESSED BY STUDENTS. SECTION I DEALS WITH THE RESPONSES GIVEN BY SOME 600 STUDENTS FROM FIVE JUNIOR COLLEGES TO 100 QUESTIONS CONCERNING STUDY FACILITIES. SECTION II COMPARES THE STUDY HABITS OF THIS GROUP OF MORE THAN 100 JUNIOR COLLEGE STUDENTS WHO KEPT DETAILED RECORDS OF THEIR ACTUAL STUDY PRACTICES. SECTION III GIVES SUGGESTIONS FOR DESIGNING AND LOCATING STUDENT STUDY FACILITIES BASED UPON THE DATA GATHERED IN THESE TWO STUDIES AND FIELD WORK ON THE PART OF THE STAFF OF THE COMMUNITY PLANNING CENTER. CONCLUSIONS ARE--(1) THERE SHOULD BE A VARIETY IN THE TYPES AND PLACEMENT OF STUDY SPACES, (2) STUDY AREAS SHOULD BE RESTRICTED TO STUDYING AND EXCLUDE SOCIALIZING, EATING, AND RELAXING, (3) STUDENTS WANT TO STUDY NEAR INSTRUCTORS IN THEIR MAJOR FIELDS AND NEAR THE SPECIAL EQUIPMENT USED IN THAT FIELD, (4) STUDENTS APPEAR TO STRONGLY FAVOR A STUDY AREA FREE OF ALL EXTRANEIOUS NOISE, AND (5) MOST STUDENTS WHO HAD USED BOTH CARRELS AND TRADITIONAL STUDY FACILITIES WERE HIGHLY IN FAVOR OF THE CARRELS. RESULTS OF THE QUESTIONNAIRES WERE RECORDED ON GRAPHS AND TABLES. (RK)

Availability:

School Planning Laboratory  
Community College Planning Center  
Stanford University  
Stanford, California

## THE LIBRARY JUNIOR COLLEGE

BY- SHORES, LOUIS

AMERICAN ASSOCIATION OF JUNIOR COLLEGES, WASHINGTON, D.C.

IN- JUNIOR COLLEGE JOURNAL, VOL. 36, NO. 6, MARCH, 1966

5 PAGES

DESCRIPTORS- \*EDUCATIONAL OBJECTIVES, \*INDEPENDENT STUDY, \*JUNIOR COLLEGES, \*LIBRARY FACILITIES, \*LIBRARY SERVICES, FUNDAMENTAL CONCEPTS, LIBRARY MATERIALS, ORGANIZATION, PROGRAM DESCRIPTIONS

THE ROLE OF THE LIBRARY OR LEARNING RESOURCE CENTER, ITS RELATIONSHIP TO THE JUNIOR COLLEGE'S EDUCATIONAL OBJECTIVES, ITS ORGANIZATION AND ADMINISTRATION, THE FACILITIES REQUIRED AND THE CONCEPT OF THE LIBRARY JUNIOR COLLEGE ARE DISCUSSED IN LIGHT OF CURRENT TRENDS IN JUNIOR COLLEGE ORGANIZATION AND THE INCREASED DEMAND FOR INDEPENDENT STUDY. THE LIBRARY JUNIOR COLLEGE IS A LIMITED ENROLLMENT INSTITUTION OF APPROXIMATELY ONE THOUSAND STUDENTS WHICH CENTERS ABOUT AN ADEQUATE LIBRARY FACILITY FOR THE PURPOSE OF PROVIDING MAXIMUM ACCESS TO LEARNING MATERIALS FOR INDEPENDENT STUDY. THE LIBRARY PERSONNEL ARE VIEWED AS EDUCATORS IN ADDITION TO THEIR NORMAL ADMINISTRATIVE FUNCTION. THE FACILITIES, WHICH SUCH A CENTER SHOULD INCLUDE, ARE DISCUSSED IN TERMS OF THE NUMBER OF DOCUMENTS, TYPES OF MATERIALS HANDLED, COMMUNICATION TECHNIQUES AND THE ACCOMMODATIONS REQUIRED FOR FACULTY AND STUDENTS. THE ORGANIZATION IS VIEWED AS ONE BASED ON COOPERATION AND AUTOMATION TO PROVIDE MAXIMUM RETRIEVAL OF DOCUMENTS FROM THE LIBRARY AND ASSOCIATED LIBRARIES. WITH THE INCREASED EMPHASIS ON INDEPENDENT STUDY, THE LIBRARY JUNIOR COLLEGE COULD PROVIDE A HIGH DEGREE OF UTILIZATION OF THE LIBRARY AS THE PRIMARY RESOURCE CENTER FOR THE CAMPUS. THIS ARTICLE APPEARS IN THE JUNIOR COLLEGE JOURNAL, MARCH 1966, VOL. 36-6. COPIES CAN BE OBTAINED BY WRITING TO THE EDITOR, JUNIOR COLLEGE JOURNAL, AMERICAN ASSOCIATION OF JUNIOR COLLEGES, 1315 SIXTEENTH ST., N.W., WASHINGTON, D.C. 20036. PRICE, \$0.50 EACH. (BH)

## Availability:

Editor, Junior College Journal  
American Association of Junior Colleges  
1315 16th Street N.W.

Washington, D. C. 20036

\$0.50

MT. SAC'S NEW LIBRARY

BY- EDINGER, OSCAR H. JR.

PUBLISHED-NOV64  
IN- JUNIOR COLLEGE JOURNAL, VOLUME 35, NUMBER 3

DESCRIPTORS- \*COLLEGE LIBRARIES, \*COLLEGE PLANNING, \*JUNIOR COLLEGES, \*LIBRARY EQUIPMENT, \*LIBRARY FACILITIES, AUDIOVISUAL AIDS, BUILDING MATERIALS, CARRELS, CORRIDORS, FACILITY EXPANSION, FACILITY GUIDELINES

IN THREE YEARS OF PLANNING THE LIBRARY, MT. SAC COLLEGE CONSIDERED--(1) ANALYSIS OF PHILOSOPHY AND OBJECTIVES OF THE COLLEGE, (2) A LIBRARY WHICH WOULD IMPLEMENT THE INSTRUCTIONAL PROGRAM, (3) A LIBRARY PROCEDURE ANALYSIS INCLUDING TIME AND MOTION STUDIES, (4) AUTOMATED LIBRARY PROCEDURES, (5) SUITABLE BUILDING STRUCTURES, AND (6) PRESENT TRENDS IN LIBRARY BUILDING. RESULTS OF THE THREE YEAR STUDY WHICH WERE INCORPORATED IN THE NEW BUILDING ARE DESCRIBED WITH ILLUSTRATIONS. PARTICULAR NOTICE IS GIVEN THE AUTOMATED BOOK HANDLING FEATURES, AUDIOVISUAL AIDS STORAGE AND CIRCULATION METHODS, STUDY CARREL ARRANGEMENTS, STRUCTURAL MATERIALS AND FEATURES, AND METHODS OF ACHIEVING MAXIMUM SERVICE WITH MINIMUM STAFFING. (RP) //

Availability:

American Association of Junior Colleges  
1315 16th Street N.W.  
Washington, D. C. 20036

A PROGRAM FOR THE RAPID IMPROVEMENT OF COMMUNITY COLLEGE  
LIBRARIES IN MICHIGAN. REPORT OF A SURVEY UNDERTAKEN FOR THE  
MICHIGAN STATE LIBRARY

NELSON ASSOCIATES, INC., NEW YORK, N.Y.

PUBLISHED-JUN65

071 PAGES

DESCRIPTORS- \*COLLEGE LIBRARIES, \*COMMUNITY COLLEGES, \*LIBRARY  
COLLECTIONS, \*LIBRARY FACILITIES, \*LIBRARY SURVEYS, EVALUATION  
CRITERIA, GUIDELINES, JUNIOR COLLEGES, LIBRARIES, LIBRARY  
STANDARDS

A SURVEY REPORT DEALING WITH COMMUNITY COLLEGE LIBRARIES IN  
MICHIGAN, INCLUDING A GENERAL TREATMENT OF THE COMMUNITY COLLEGE  
MOVEMENT IN THAT STATE. ACCEPTED STANDARDS ARE UTILIZED TO MAKE  
AN ASSESSMENT OF THE ADEQUACY OF EXISTING COLLECTIONS, AND  
UP-TO-DATE INFORMATION IS PRESENTED ON PLANS FOR LIBRARY  
DEVELOPMENT IN EXISTING AND PROJECTED COMMUNITY COLLEGES.  
PROPOSALS ARE MADE CONCERNING PROGRAMS AND MEASURES FOR  
IMPROVEMENT AND DEVELOPMENT OF LIBRARY SERVICES AND COLLECTIONS  
FOR THESE COLLEGES, AND GUIDELINES ARE SUGGESTED FOR STATE  
LIBRARY SERVICES TO THESE INSTITUTIONS CONSISTENT WITH SUCH  
PROGRAMS AND MEASURES. (FS)

Availability:

Nelson Associates, Inc.  
845 Third Avenue  
New York, New York 10022

## INDIVIDUAL CASE EXAMPLES

LONG-RANGE PLANNING FOR SEATTLE COMMUNITY COLLEGE--A PLAN FOR DEVELOPMENT

BY- MCGUFFEY C.W.

THE ASSOCIATED CONSULTANTS IN EDUCATION, TALLAHASSEE, FLA.

PUBLISHED- 66

AVAILABLE FROM- THE ASSOCIATED CONSULTANTS IN EDUCATION, INC., TALLAHASSEE, FLA.

191 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*COMMUNITY COLLEGES, \*EDUCATIONAL OBJECTIVES, \*FACILITY GUIDELINES, \*MASTER PLANS, CONSTRUCTION COSTS, CONSTRUCTION PROGRAMS, CONSULTANTS, ENROLLMENT PROJECTIONS, SCHOOL LOCATION, SITE SELECTION, SPACE UTILIZATION

ESTABLISHMENT AND DEVELOPMENT OF A THREE CAMPUS (5,000 STUDENTS PER CAMPUS) COMMUNITY COLLEGE SYSTEM IS DETAILED. AVAILABLE SITES AND FACILITIES WERE EVALUATED, AND ABANDONMENT, CONVERSION OR REPLACEMENT RECOMMENDATIONS WERE MADE. RECOMMENDATIONS INCLUDE ENROLLMENT PROJECTIONS, SUGGESTED PROGRAMS AND SERVICES NEEDED, CONSTRUCTION SCHEDULES AND COST ESTIMATES. CURRICULUM PROGRAMS TO BE HOUSED IN EACH OF THE THREE LOCATIONS ARE TRANSFER, GENERAL, DEVELOPMENTAL, ADULT GENERAL, AND OCCUPATIONAL EDUCATION. FACILITY NEEDS TO 1975 WERE PROJECTED WITH A FOURTH SITE SUGGESTED IF EDUCATIONAL DEMAND ACCELERATES AT THAT TIME. INCLUDED ARE NUMEROUS CHARTS AND GRAPHS OF GEOGRAPHIC AND DEMOGRAPHIC STATISTICS. APPENDICES INCLUDE OCCUPATIONAL INFORMATION FOR THE SEATTLE AREA AND PROJECTED SPACE NEEDS BY FUNCTION FOR EACH PROPOSED CAMPUS. (RLP)//

Order from EDRS as: ED 26823

MF \$0.75

HC \$9.65

## MASTER PLAN ARAPAHOE JUNIOR COLLEGE, LITTLETON, COLORADO

EUGENE D. STERNBERG AND ASSOCIATES, LITTLETON, COLORADO

121 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*COLLEGE PLANNING, \*JUNIOR COLLEGES, \*MASTER PLANS, BUILDING DESIGN, EDUCATIONAL COMPLEXES, SITE ANALYSIS, SITE DEVELOPMENT, SITE SELECTION, VEHICULAR TRAFFIC

A COMPREHENSIVE REVIEW OF THE DEVELOPMENT OF THE MASTER PLAN FOR A JUNIOR COLLEGE WITH A PROJECTED ENROLLMENT OF 2,000 FULL-TIME STUDENTS IS PRESENTED. PRELIMINARY PHASES EXPLAINED IN DETAIL INCLUDE--(1) CONCEPTS AND PHILOSOPHY OF THE INSTITUTION, (2) EDUCATIONAL PROGRAMS DEVELOPED, (3) PROJECTED ENROLLMENT DATA, AND (4) SITE SELECTION CRITERIA. SECONDARY PROJECT PHASES DESCRIBED INCLUDE--(1) SITE PLANNING AND ENGINEERING, (2) CIRCULATION DATA, (3) ARCHITECTURAL PROGRAMMING AND DEVELOPMENT, AND (4) STATISTICAL DATA AND PROJECT ASSESSMENT. DIAGRAMS, PLANS, AND ARCHITECTURAL DRAWINGS ACCOMPANY RELEVANT SECTIONS OF THE TEXT. (MH)

## Availability:

Eugene D. Sternberg and Associates  
2009 West Littleton Blvd.  
Littleton, Colorado



MUNROE COMMUNITY COLLEGE CAMPUS PLAN

CAUDILL, ROWLETT, SCOTT, HOUSTON, TEXAS

104 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*COLLEGE PLANNING, \*COMMUNITY COLLEGES, \*HIGHER EDUCATION, \*MASTER PLANS, EDUCATIONAL SPECIFICATIONS, ESTIMATED COSTS, FACILITY REQUIREMENTS

THE MASTER PLANS FOR THE CONSTRUCTION OF THE CAMPUS OF THE NEW MUNROE COMMUNITY COLLEGE INCLUDE EDUCATIONAL SPECIFICATIONS, SITE ANALYSIS DATA AND BUILDING PLANS. THE EDUCATIONAL SPECIFICATIONS ARE BASED UPON COMMUNITY NEEDS AND ENROLLMENT PROJECTIONS, AND REFLECT SPACE REQUIREMENTS. IN THE SITE ANALYSIS, FACTORS SUCH AS TOPOGRAPHY, CLIMATE, LOCATION, CIRCULATION, ACCESS, SOILS AND DRAINAGE ARE REVIEWED. THE FACTORS WHICH EXERT THE GREATEST INFLUENCE UPON THE FORM OF THE COLLEGE PLAN ARE PROGRAM, SITE, CLIMATE AND COST. A 'WALL CONCEPT' WAS DEVELOPED TO MEET THE CLIMATE, CIRCULATION AND COST PARAMETERS OF MUNROE'S BUILDING PLANS. ARCHITECT'S DRAWINGS, CHARTS, MAPS AND LAYOUTS APPEAR THROUGHOUT THE DOCUMENT. INCLUDED IN THE APPENDIX ARE COST AND SPACE BREAKDOWNS. (JP)

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MF \$0.50

HC \$5.30

OREGON COMMUNITY COLLEGES, POLICIES AND PROCEDURES GOVERNING  
STATE ASSISTANCE PROGRAM FOR CONSTRUCTION OF FACILITIES

BY- MINEAR, LEON P.  
OREGON STATE DEPARTMENT OF EDUCATION, SALEM

PUBLISHED- 67

041 PAGES

DESCRIPTORS- \*ADMINISTRATIVE POLICY, \*COMMUNITY COLLEGES,  
\*FINANCIAL POLICY, \*MASTER PLANS, \*STATE LEGISLATION, BOARD OF  
EDUCATION POLICY, COLLEGE PLANNING, CONSTRUCTION COSTS, DATA  
SHEETS, EDUCATIONAL FACILITIES, FACILITY GUIDELINES, FACILITY  
UTILIZATION RESEARCH, SITE SELECTION, STATE AID

POLICIES, REGULATIONS, PROCEDURES AND CRITERIA ADAPTED FROM  
THE RULES AND REGULATIONS OF THE OREGON STATE BOARD OF EDUCATION  
ARE COMPILED IN THIS DOCUMENT TO ASSIST SCHOOL DISTRICTS IN  
PRODUCING MASTER PLANS FOR INSTITUTIONAL DEVELOPMENT. THESE  
POLICIES AND PROCEDURES GOVERNING THE STATE ASSISTANCE PROGRAM  
ARE SPECIFICALLY RELATED TO THE CONSTRUCTION OF FACILITIES FOR  
OREGON'S COMMUNITY COLLEGES. IT INCLUDES--(1) A POLICY STATEMENT  
OF THE RESPONSIBILITIES OF THE BOARD OF EDUCATION, (2) THE  
REGULATIONS FOR FUNDING A COMMUNITY COLLEGE PROJECT, AND (3) THE  
ADMINISTRATIVE PROCEDURES FOR COMMUNITY COLLEGE CONSTRUCTION. THE  
SECTIONS ON PROCEDURES CONTAIN AN OUTLINE FOR DEVELOPING  
UTILIZATION STUDIES AND GUIDELINES FOR SPACE STANDARDS. THE SIX  
APPENDICES INCLUDE SECTIONS ON APPROVING A PROPOSED SITE,  
DEVELOPMENT OF A LONG-RANGE MASTER PLAN, THE PREPARATION OF  
EDUCATIONAL SPECIFICATIONS, AND THE FORMS REQUIRED FOR STATE  
ASSISTANCE. (BH)

Order from EDRS as: ED 18096

MF \$0.25 HC \$2.15

LONG RANGE DEVELOPMENT PLAN FOR HONOLULU COMMUNITY COLLEGE

BY- KILIAN, OTTO H.  
CHARLES LUCKMAN ASSOCIATES, LOS ANGELES, CALIF.

PUBLISHED-JUN67

063 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*CIRCULATION PATTERN, \*COMMUNITY COLLEGES, \*MASTER PLANS, \*SITE DEVELOPMENT, FACILITY IMPROVEMENT, FACILITY INVENTORY, INSTITUTIONAL ENVIRONMENT, PEDESTRIAN TRAFFIC, SITE ANALYSIS

THE LONG RANGE DEVELOPMENT PLAN FOR HONOLULU COMMUNITY COLLEGE DESCRIBES VERY BRIEFLY A WIDE RANGE OF TOPICS AS FOLLOWS--(1) SITE CONDITIONS--VICINITY MAP, PHYSICAL CHARACTERISTICS, ZONING AND LAND USE, ASSESSED VALUATIONS, TRAFFIC ANALYSIS, (2) EXISTING CAMPUS--TYPE, AGE AND CONDITION OF NEIGHBORHOOD AND CAMPUS STRUCTURES, CAMPUS PLAN, CAMPUS INVENTORY, AND (3) NEW CAMPUS PLAN--FACILITIES GROUPINGS, FUTURE GROWTH, VEHICULAR CIRCULATION, SERVICE TRAFFIC, PEDESTRIAN CIRCULATION PATTERNS, AND LANDSCAPING. EACH TOPIC IS ILLUSTRATED BY AN ACCOMPANYING DIAGRAM, AERIAL PHOTOGRAPH, MODEL OR FLOOR PLAN. (HH)

Order from EDRS as: ED 20643

MF \$0.50 HC \$3.25

PROVIDING PLANT AND FACILITIES AT CLEARWATER CAMPUS OF ST.  
PETERSBURG JUNIOR COLLEGE

BY- SKAGGS, KENNETH G  
CALIF UNIV., LOS ANGELES, SCHOOL OF EDUCATION

PUBLISHED-JAN64

020 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*CONSTRUCTION PROGRAMS, \*FACILITY  
EXPANSION, \*FACILITY GUIDELINES, \*JUNIOR COLLEGES, ARCHITECTURAL  
CHARACTER, CURRICULUM DEVELOPMENT, ENROLLMENT TRENDS, FACILITY  
REQUIREMENTS, SITE SELECTION

A CASE HISTORY CONCERNING THE PLANNING AND DEVELOPMENT OF A  
JUNIOR COLLEGE PROVIDES GENERAL GUIDELINES, PROCEDURES, AND  
INFORMATION THAT MAY BE APPLIED TO THE PLANNING AND DEVELOPMENT  
OF ANY NEW JUNIOR COLLEGE. CONSIDERATION IS GIVEN TO THE  
FOLLOWING TOPICS--(1) SITE SELECTION, (2) ENROLLMENT PROJECTIONS,  
(3) CURRICULUM DEVELOPMENT FOR PHYSICAL FACILITY PLANNING, (4)  
TRANSLATION OF CURRICULUM INTO SPACE REQUIREMENTS, AND (5)  
TRANSLATION OF AUXILIARY AND SERVICE NEEDS INTO SPACE  
REQUIREMENTS. (FS)

Order from EDRS as: ED 27708

MF \$0.25

HC \$1.10

THE EDUCATIONAL PROGRAM AND EDUCATIONAL SPECIFICATIONS FOR THE  
NEW DODGE CITY COMMUNITY JUNIOR COLLEGE CAMPUS, JULY 1, 1966

DODGE CITY COMMUNITY JUNIOR COLLEGE, KANSAS

PUBLISHED-JUL66

123 PAGES

DESCRIPTORS- \*COLLEGE BUILDINGS, \*COLLEGE PLANNING, \*COMMUNITY  
COLLEGES, \*EDUCATIONAL SPECIFICATIONS, \*JUNIOR COLLEGES,  
ADMINISTRATION, AGRICULTURAL EDUCATION, LIBRARIES, PHYSICAL  
EDUCATION FACILITIES, SCIENCE FACILITIES

THIS REPORT LISTS THE DODGE CITY COMMUNITY JUNIOR COLLEGE  
EDUCATIONAL SPECIFICATIONS. IT GIVES A BRIEF SUMMARY OF THE  
HISTORY, PHILOSOPHY, PROGRAMS, AND STUDENT CHARACTERISTICS FOR  
DODGE CITY COMMUNITY JUNIOR COLLEGE. BASED ON ENROLLMENT TRENDS,  
DETAILED SPECIFICATIONS AND FACILITIES REQUIREMENTS ARE LISTED  
FOR SPACE AND PROGRAM REQUIREMENTS. AREAS FOR WHICH REQUIREMENTS  
ARE LISTED INCLUDE SERVICE AREA, STUDENT CENTER SERVICES,  
BUILDINGS FOR ADMINISTRATION, HUMANITIES, MATHEMATICS, SCIENCE,  
AGRICULTURAL, RECREATION, MUSIC, LIBRARY, AND PHYSICAL EDUCATION.  
(HH)

Availability:

Dodge City Community Junior College  
Dodge City, Kansas

ERIC/CEP DOCUMENT NO. EFC01753 ED 21420 DISPOSITION-UFR/C 1

FEASIBILITY STUDY FOR A PUBLIC JUNIOR COLLEGE IN CENTRAL ILLINOIS

SCHELLIE ASSOCIATES - INDIANAPOLIS, INDIANA

PUBLISHED-NOV65

067 PAGES

DESCRIPTORS- \*DEMOGRAPHY, \*ENROLLMENT INFLUENCES, \*FEASIBILITY STUDIES, \*JUNIOR COLLEGES, \*VOCATIONAL EDUCATION, ASSESSED VALUATION, EDUCATIONAL FINANCE, INTEREST TESTS, POPULATION TRENDS

A DETAILED PROPOSAL FOR A PUBLIC JUNIOR COLLEGE DISTRICT IN CENTRAL ILLINOIS. PRELIMINARY STUDY AREAS FOCUS ON POPULATION CHARACTERISTICS, ASSESSED VALUATION, AND THE GEOGRAPHIC LOCATION OF THE PROPOSED FACILITIES WITH RESPECT TO OTHER COLLEGES AND TO THE RECOMMENDED DISTRICT. SPECIAL STUDIES WITHIN THE PROPOSED DISTRICT ARE CONCERNED WITH PARENTAL AND STUDENT INTERESTS, COMMUNITY NEEDS AND VOCATIONAL TRAINING, EXISTING EDUCATIONAL FACILITIES, DISTRICT FINANCIAL ABILITY, AND DISTRICT ABILITY TO INITIATE AN INSTRUCTIONAL PROGRAM. SEVEN MAPS AND FOUR CHARTS ILLUSTRATE THE TEXT. (FO)

Order from EDRS as: ED 21420

MF \$0.50

HC \$3.45

MEETING THE NEEDS FOR EXPANSION OF THE HAGERSTOWN JUNIOR COLLEGE.  
TEACHING IN WASHINGTON COUNTY 1960-1961

HAGERSTOWN BOARD OF EDUCATION, MARYLAND

PUBLISHED- 61

658 PAGES

DESCRIPTORS- \*CAMPUS PLANNING, \*COLLEGE ROLE, \*CURRICULUM  
DEVELOPMENT, \*FACILITY EXPANSION, \*JUNIOR COLLEGES, COMMUNITY  
COLLEGES, CONSTRUCTION NEEDS, CURRICULUM PLANNING, ENROLLMENT  
PROJECTIONS, PLANNING

THIS REPORT PRESENTS AN OVERVIEW OF THE CURRENT EDUCATIONAL  
PROGRAM OF HAGERSTOWN JUNIOR COLLEGE IN WASHINGTON COUNTY,  
MARYLAND AND THE POTENTIAL FOR ITS FUTURE CONTRIBUTION.  
CONSIDERATION IS GIVEN TO THE DIVERSITY OF OFFERINGS THAT A  
COMMUNITY COLLEGE SHOULD PROVIDE, AS WELL AS TO THE PHYSICAL  
FACILITIES THAT SUCH A PROGRAM ENTAILS. A PLAN IS PROPOSED TO  
ENABLE THE ADEQUATE PROVISION OF THE EXPANDED SERVICES AND  
FACILITIES NEEDED.(FS)

Availability:

Hagerstown Board of Education  
Hagerstown, Maryland 21740



## KISHWAUKEE COMMUNITY COLLEGE STUDY

BY- KENEGA, ROBERT  
KISHWAUKEE COMMUNITY COLLEGE STUDY COMMITTEE, ILLINOIS

PUBLISHED-JUN66

091 PAGES

DESCRIPTORS- \*COMMUNITY COLLEGES, \*COMMUNITY DEVELOPMENT,  
\*ENROLLMENT PROJECTIONS, \*FINANCIAL NEEDS, \*HIGHER EDUCATION,  
CURRICULUM PLANNING, ORGANIZATION, POPULATION TRENDS, SITE  
ANALYSIS, TRANSPORTATION

AS A RESULT OF CONSIDERABLE STUDY AND CONSIDERATION THE NEED FOR A COMMUNITY COLLEGE SERVING DEKALB, LEE, AND OGLE COUNTIES IN ILLINOIS WAS APPARENT AND IMMEDIATE ACTION IS RECOMMENDED IN THIS DOCUMENT. A STEADY GROWTH FROM ABOUT 600 STUDENTS THE FIRST YEAR TO ABOUT 2000 STUDENTS AFTER EIGHT YEARS IS PROJECTED. THE CURRICULUM IS DISCUSSED AND FINANCIAL NEEDS ARE SUMMARIZED. A HISTORY OF THE COMMUNITY IS GIVEN ALONG WITH TABLES OF POPULATION, SCHOOL ENROLLMENTS, ETC. THE ADMINISTRATIVE ORGANIZATION IS TOUCHED UPON. SCHOOL SITE SELECTION GUIDELINES ARE OUTLINED AND THERE IS A DETAILED ANALYSIS OF FINANCIAL RESOURCES. A STATISTICAL SUPPLEMENT CONTAINS THE RESULTS OF SEVERAL QUESTIONNAIRES RELATED TO FEASIBILITY OF THE COMMUNITY COLLEGE. (NI)

## Availability:

Kishwaukee Community College  
Kishwaukee, Illinois

DIGEST OF DEVELOPMENT GUIDELINES FOR WILLIAM RAINEY HARPER  
COLLEGE

LITTLE (ARTHUR D.) INC., BOSTON, MASS.

PUBLISHED-DEC66

REPORT/SERIES NO.- C-67933

067 PAGES

DESCRIPTORS- \*ENROLLMENT PROJECTIONS, \*FACILITY GUIDELINES,  
\*FEASIBILITY STUDIES, \*HIGHER EDUCATION, \*JUNIOR COLLEGES, ADULT  
EDUCATION, EDUCATIONAL PROGRAMS, EDUCATIONAL SPECIFICATIONS,  
SPACE CLASSIFICATION, VOCATIONAL EDUCATION

THE RESEARCH AND PLANNING PROGRAM FOR THE FEASIBILITY  
STUDIES ON THE WILLIAM RAINEY HARPER COLLEGE, COOK COUNTY,  
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LITTLE, INC., TO ANALYZE THE HARPER COLLEGE DISTRICT'S ECONOMY  
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THROUGH 1980, PREPARE GUIDELINES FOR THE EDUCATIONAL PROGRAM AND  
RELATED ACTIVITIES, AND DETERMINE THE AMOUNT AND TYPE OF SPACE  
THE COLLEGE NEEDS IN ORDER TO CONDUCT ITS ACTIVITIES EFFICIENTLY.  
DATA AND TABLES COMPILED FROM DATA SOURCEBOOKS, RECORDS AND  
SURVEYS CONDUCTED BY ARTHUR D. LITTLE INC. ARE LISTED IN THE  
REPORT.(HH)

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## FEASIBILITY OF COMMUNITY COLLEGES IN HAWAII

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A REPORT ON A FEASIBILITY STUDY INITIATED AT THE REQUEST OF THE STATE LEGISLATURE, TO DEVELOP PLANS FOR IMPLEMENTING A STATEWIDE COMMUNITY JUNIOR COLLEGE SYSTEM IN HAWAII. INCLUDED ARE DETAILS OF EDUCATIONAL NEEDS WHICH HIGHER EDUCATION MAY MEET, ECONOMIC AND POPULATION TRENDS, AND BASIC APPROACHES TO MEETING POST-HIGH SCHOOL EDUCATION NEEDS. AN IMPORTANT PART OF THE STUDY IS A QUESTIONNAIRE, CONTAINED IN THE APPENDIX, DISTRIBUTED TO HIGH SCHOOL STUDENTS, AND DESIGNED TO ASSESS THEIR EDUCATIONAL INTERESTS AND NEEDS. THE NATURE OF THE JUNIOR COMMUNITY COLLEGE AND HAWAII'S EXPERIENCE WITH JUNIOR COLLEGES ARE ALSO DISCUSSED. A SYSTEM OF COMMUNITY COLLEGES IS RECOMMENDED AND THE FEATURES OF THAT SYSTEM ARE OUTLINED IN A FINAL CHAPTER. (FPO) //

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EDUCATION BEYOND HIGH SCHOOL. THE TWO-YEAR COMMUNITY COLLEGE. A REPORT OF THE NEW JERSEY STATE BOARD OF EDUCATION TO THE GOVERNOR AND THE LEGISLATURE

NEW JERSEY STATE DEPT OF EDUCATION, TRENTON

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RECOMMENDATIONS FOR THE ESTABLISHMENT, CONTROL, AND OPERATION OF PUBLIC TWO-YEAR COLLEGES IN NEW JERSEY ARE CONTAINED IN THE FIRST PART OF THIS REPORT. SPECIFIC RECOMMENDATIONS ARE MADE WITH REGARD TO PLANNING, ORGANIZATION, MANAGEMENT, PERSONNEL, FINANCING, ETC. THE SECOND PART INDICATES THE EXTENT OF THE NEED FOR PUBLICALLY SUPPORTED TWO-YEAR COLLEGES AND PRESENTS SUBSTANTIATING EVIDENCE FOR PART I. CONSIDERATION IS GIVEN TO THE FOLLOWING--(1) PREVIOUS RECOMMENDATIONS AND PRESENT CONDITIONS OF PUBLIC TWO-YEAR COLLEGES IN NEW JERSEY, (2) ECONOMIC CONDITIONS AND TECHNOLOGICAL NEEDS IN NEW JERSEY, AND (3) THE POST-HIGH SCHOOL PLANS OF NEW JERSEY HIGH SCHOOL SENIORS AND JUNIORS. (FS)

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